



## Carpool Guidelines

The following are guidelines to help you navigate Holy Family's carpool procedures. Due to the decrease number of students this year and our continued concern for their safety; the following procedures will be implemented. Please read this carefully and follow the rules. We all want a safe and efficient carpool.

### **Morning Carpool: (Same as last year)**

1. Vehicles enter the parish grounds from the back gate (Hereford and Forestdale) for AM and PM carpools. AM is a continual line dropping off from the back to the gym. Cars should pull up to the gym doors of the school.
2. All vehicles must stop and be placed in park with the emergency brake engaged; please leave adequate distance between vehicles when in park.
3. Students must remain in their vehicles until 7:40 AM when school personnel open the gym doors.
4. AM carpool is a "kiss and ride". Student's exit from the right side of the car only. **No student is to walk around or behind a car.**

### **Afternoon Carpool: (Changed from last year)**

1. Afternoon carpool begins at 3:00 PM. **Please note: with the decreased number of students, carpool will take less time than last year.** Parents should arrive at 3:00pm.
2. Parents should follow the signs directing them to the line for their oldest student's class.
3. All vehicles must stop and be placed in park with the emergency brake engaged; please leave adequate distance between vehicles when in park.
4. Teachers will escort students to cars. Vehicles should wait for children to be loaded.
5. Drivers wait for a signal from school personnel before starting their engines and driving away.
6. Vehicles exit the parish grounds left onto the driveway and out to Ferndale Road.

Student safety is our top priority.

Parents who need to pick up their students early may do so until 2:30PM. Please park your car and call the school office to have your student brought out to your car.

Early dismissal is only permitted for medical appointments or other serious matters. A note should be sent to the child's teacher in the morning, to ensure that the office and your student can be prepared for early dismissal and classroom instruction is not interrupted.